

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, March 19, 2020

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of February 20, 2020 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Justin Faucette and James Rutledge, Chief Financial Officer, will present a recommendation to rescind the approval of an exemption, to request approval of an increase to the initial exemption request, and to present an overview and request to issue RFP No. 4292-45826 for the acquisition of technology management services for **DELTA STATE UNIVERSITY (DSU)**. The staffs of ITS and DSU jointly recommend that the exemption request approved by the ITS Board on February 20, 2020, for the acquisition of technology management services be rescinded. The staffs of ITS and DSU jointly recommend approval of an \$1,826,733.84 increase to the original exemption request approved by the ITS Board in May 2014, for a revised not-to-exceed total estimated six-year lifecycle cost of \$10,326,733.84. The staffs of ITS and DSU jointly request approval to advertise and publish RFP No. 4292-45826 for the acquisition of technology management services for DSU.
- Agenda Item No. 3: Alec Shedd and Laura Pentecost, Director, Data Services Division, will present an overview and request to issue Invitation for Bids (IFB) No. 4291-45013 for the acquisition of hardware, software, services, and support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to publish IFB No. 4291-45013 for the acquisition of hardware, software, services, and support for ITS.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 4: Jay Woodruff and Mark Allen, Chief Information Officer, will present the recommendation for RFP No. 43629-5675, for the continuation of and increase to the Agreement with Stellarware Corporation for the operation and management of the New

Hire Directory for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to this Agreement with Stellarware Corporation through June 30, 2025, in an amount not to exceed \$974,082.00 for the operation and management of the New Hire Directory. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,991,559.12.

- Agenda Item No. 5: Jill Chastant and Mark Allen, Chief Information Officer, will present the recommendation Project No. 45737, for the continuation of and increase to the Agreement with Informatix, Inc. for Parent Locate and FIDM Services for IDEC for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to the Agreement with Informatix, Inc. through June 30, 2021, in an amount not to exceed \$779,458.61 for Parent Locate and FIDM Services for IDEC. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,824,967.61.

Other Items being presented are as follows:

- Agenda Item No. 6: Acknowledgement of Information Confidentiality Officers Report.
- Agenda Item No. 7: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.
- Agenda Item No. 8: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, April 16, 2020.
- Adjournment



Craig P. Orgeron, Ph.D