

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, June 20, 2024

Time: 9:00 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guests in Attendance
- Agenda Item No. 1: Approval of May 16, 2024 Minutes

Projects for Preliminary Approval of Technology Plans and Procurement Approach, Exemption, and Planned Purchase Request are as follows:

- Agenda Item No. 2: Roshunda Mitchell, Michael Watson, Secretary of State, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, and Libby Cajoleas, Project Manager, will present the overview and request to issue RFP No. 4585-47843 for the acquisition of a Business Operations and Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly request approval to advertise and publish RFP No. 4585-47843, to provide a Business Operations and Filing System for MSOS.
- Agenda Item No. 3: Roshunda Mitchell, Michael Watson, Secretary of State, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, and Charlie Case, Project Manager, will present the overview and request to issue RFP No. 4586 - 47844 for the acquisition of a Campaign Finance & Lobbyist Registration Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly request approval to advertise and publish RFP No. 4586-47844, to provide a Campaign Finance & Lobbyist Registration Filing System for MSOS.
- Agenda Item No. 4: Christopher Gooday, Stephanie Sumlin, Director of Interventional Endoscopy, and Oleysa Lowery, Business Intelligence Analyst, will present Project No. 48250, requesting approval for an increase to the initial exemption request for Provation Medical Software renewal for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staff of UMMC recommends approval of this \$216,113.49 increase to the original exemption request, for a revised not-to-exceed total estimated 10-year lifecycle cost of \$1,167,691.16.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 5: Debbie Parker and Tracy Etier, Enterprise Solutions Architect, will present the recommendation for Project No. 48245-3847, for the continuation of and increase to the Supplement to the Master Services Agreement for a co-location data center solution for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the continuation of and increase to the Supplement to the Master Services Agreement with CSpire Governmental Solutions LLC, through July 6, 2026, in an amount not to exceed \$665,937.60. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,615,325.94.
- Agenda Item No. 6: LaTonya Kirkland, Dorthy Young, Chief Health Data, Operations, and Research Officer, and Melissa Parker, Assistant Senior Deputy, will present the recommendation for Project No. 48241 to utilize to award of RFP No. 3564-37577 for the acquisition of an Enterprise Permitting and Licensing platform for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval to reuse RFP No. 3564-37577 to select Mississippi Interactive LLC, dba NIC Mississippi and dba Tyler Mississippi, a wholly owned subsidiary of Tyler Technologies, Inc. to provide an Enterprise Permitting and Licensing platform, at a total estimated 3-year lifecycle cost of \$3,525,046.00.
- Agenda Item No. 7: Michelle Walker and Brian Ferguson, Chief of Staff State Parks, will present the recommendation for Project No. 48122 to utilize the award of RFP No. 210000002190, issued by Michigan Department of Technology, Management & Budget for the acquisition of a Parks Reservation System for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend the reuse of RFP No. 210000002190, issued by the State of Michigan Department of Technology, Management & Budget, to select Camis USA Inc. to provide a Parks Reservation System at a total five-year estimated lifecycle cost of \$2,403,324.21.
- Agenda Item No. 8: Withdrawn.
- Agenda Item No. 9: Roshunda Mitchell, Maureen McDonald, Deputy Executive Director, Human Capital and Technology, and Mark Allen, Chief Information Officer, will present the evaluation and recommendation of proposals received in response to RFP No. 4545-47563 for the acquisition of Independent Verification and Validation (IV&V) Services for Integrated Information technology (IT) Solution for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the selection of NTT DATA Americas, Inc. as lowest and best vendor responding to RFP No. 4545-47563, to provide Independent Verification and Validation (IV&V) Services for Integrated Information technology (IT) Solution, at a total 5-year life cycle cost of \$1,867,276.03.

Other Items being presented:

- Agenda Item No. 10: Holly Savorgnan will present the recommendation for approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommends approval of State Retirees Melissa Booth, Michele Blocker, Ginger Breland, Caren Brister, Terri Heidelberg, Kim Marbury, Susan Meek, Tina O'Neal, Gary Rawson, and Steven Walker

hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for ITS for a total not-to-exceed amount of \$384,200.00.

- Agenda Item No. 11: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole source procurements approved.
- Agenda Item No. 12: ITS Board's nomination and vote for a Chair and Vice-Chair to begin serving July 1, 2024.
- Agenda Item No. 13: Authorization of per diem, travel and other expenses for ITS Board members through June 30, 2025. The staff of ITS recommends a motion to authorize per diem, travel, and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2025, along with other meetings as required in the performance of their duties.
- Agenda Item No. 14: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, July 18, 2024, and confirmation of the Board Meeting Schedule for Fiscal Year 2025.
- Agenda Item No. 15: Other Business
- Adjournment


David C. Johnson
Executive Director