

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, April 17, 2025

Time: 11:30 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guest in Attendance
- Agenda Item No. 1: Approval of March 20, 2025 Minutes
- Agenda Item No. 2: Approval of March 27, 2025 Minutes

Projects for Preliminary Approval of Technology Plans and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 3: Naz Khan and Paul Huddleston, Director of Access, Systems & Discovery, will present Project No. 48855, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a Library Automation System. The staff of MSU recommends approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,100,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 4: Christopher Gooday, Trey Breckenridge, Chief Information Officer, and Jason Tiffin, Deputy Chief Information Officer, will present Project No. 48863, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of Oracle Software Licenses and Services. The staff of MSU recommends approval of the exemption request at a total 3-year lifecycle cost of \$2,000,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 5: Matthew Livingston, Dr. Dorthy Young, Assistant Senior Deputy, will present the recommendation for Project No. 48872, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the planned purchases request to purchase Docusign CLM and envelope from CDW-G at a 1-year lifecycle cost of \$1,349,763.50 using the NASPO Software Value-Added Reseller Cooperative.

(Revised April 15, 2025)


- Agenda Item No. 5.5: Roshunda Mitchell, Jameshyia Ballard, State WIC Director and Dr. Dorthy Young, Assistant Senior Deputy, will present an overview and request to issue RFP No. 4631-46796 for the acquisition of a Women, Infants, and Children (WIC) Electronic Benefits Transfer (EBT) System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH**. The staffs of ITS and MSDH jointly request approval to advertise and publish RFP No. 4631-46796 for the acquisition of WIC EBT System for MSDH.
- Agenda Item No. 6: Withdrawn.
- Agenda Item No. 7: Christopher Gooday and Dr. Deborah Dent, Chief Information Officer, will present Project Number 48806, requesting approval of an increase to the initial exemption request for Ellucian Banner Software-as-a-Service for **JACKSON STATE UNIVERSITY (JSU)**. The staff of JSU recommends approval of this \$12,500,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated 11-year lifecycle cost of \$23,196,245.00.

Projects for Approval of the Recommended Select/Award are as follows:

- Agenda Item No. 8: Matthew Livingston and Michael Robinson, Deputy Chief Information Officer and Chief Technology Officer, will present the recommendation for Project No. 48869-4370 for the continuation of and increase to the Agreement with Mythic, Inc. for maintenance to the Oracle Technical Support Services for **JACKSON STATE UNIVERSITY (JSU)**. The staffs of ITS and JSU jointly recommend approval of the continuation of and increase to the Agreement with Mythics, LLC through May 31, 2026, in an amount not to exceed \$242,404.07 for Oracle Technical Support Services. With this continuation, the revised total not-exceed lifecycle cost of this project is \$1,126,699.13.

Other Items being presented:

- Agenda Item No. 9: Holly Savorgnan will present the recommendation for approval of State Retirees hired under Contract exceeding \$20,000.00 for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommends approval of State Retiree Michele Blocker hired under Contract exceeding \$20,000.00 for Fiscal Year 2025 for ITS for a total not-to-exceed amount of \$59,700.00.
- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole source procurements approved.
- Agenda Item No. 11: Other Business
- Agenda Item No. 12: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, May 15, 2025.
- Adjournment

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Craig P. Orgeron, CPM, Ph.D.
Executive Director