

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

**In abundance of caution and continued effort to prevent the spread of COVID-19, the Mississippi Department of Information Technology Services' Board Meeting will be livestreamed.**

Location:     <https://bit.ly/3cqOesj>

Date:           Thursday, September 17, 2020

Time:           11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of August 20, 2020 minutes
- Agenda Item No. 2: Approval of September 9, 2020 minutes

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:**

- Agenda Item No. 3: Robert Martinez and Candice Whitfield, Chief Marketing Officer, will present Project No. 46066, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of Patient Satisfaction Survey services. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$2,415,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 4: Wesley Wright and Trey Breckenridge, Director, High Performance Computing, will present Project No. 46067, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposal for the expansion of their high-performance computing storage system. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 5: Khelli Reed and Jennifer Wentworth, Deputy Administrator, will present the evaluation and recommendation of proposals received in response to Solicitation Number 45620, based on the Project Management, Independent Verification and Validation (IV&V), Change Management, and Testing Management Services RFP No. 3835-41734, for the acquisition of Organizational Change Management (OCM) services for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of Cambria Solutions, Inc. as lowest and best vendor responding

to Solicitation Number 45620 to provide Organizational Change Management services, in an amount not to exceed \$3,764,990.00 through December 31, 2023.

- Agenda Item No. 6: Chris Grimmer and Brenda Benson, MMRS Director, will present the evaluation and recommendation of proposals received in response to RFP No. 4224-45037 for the acquisition of an Electronic Payment and Invoicing Solution for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend the selection of Bank of America, N.A. as lowest and best vendor responding to RFP No. 4224, to provide an Electronic Payment and Invoicing Solution, at a total 5-year lifecycle cost of \$1,072,300.00.

**Other Items being presented are as follows:**

- Agenda Item No. 7: Report by Interim Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.
- Agenda Item No. 8: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, October 15, 2020.
- Adjournment

  
Michele Blocker  
Interim Executive Director