

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

and www.youtube.com/c/ITSmsgov

Date: Thursday, April 21, 2022

Time: 11:00 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guests in Attendance
- Agenda Item No. 1: Approval of March 17, 2022 Minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Debbie Parker, Michael Pantin, Chief Information Officer, and Charlie Case, Project Manager, will present the recommendation for Project No. 47087, submitted under the ITS Planned Purchases Procedure for the acquisition of DocuSign eSignature Enterprise Pro Licenses and Premier Support for the **MISSISSIPPI DEPARTMENT OF CHILD PROTECTIVE SERVICES (MDCPS)**. The staffs of ITS and MDCPS jointly recommend approval of the Planned Purchase request to purchase DocuSign eSignature Enterprise Pro Licenses and Premier Support from Insight Public Sector, Inc. at a total 2-year life cycle cost of \$1,516,677.87 using the NASPO Software Value-Added Reseller Cooperative.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Wesley Wright, Steve Parrott, Chief Information Officer, Jenni Crenshaw, Chief Technology Transformation Officer, Jason Tiffin, Director, Enterprise Information Systems, and Randy Loper, Head of the Extension Center for Tech Outreach, will present the recommendation for Project 47058-3692 for the continuation of and increase to the Agreement with Instructure Inc. for the Canvas Learning Management System and support for **MISSISSIPPI STATE UNIVERSITY (MSU)** including Mississippi State Extension. The staffs of ITS and MSU jointly recommend approval of the continuation of and increase to the Agreement with Instructure Inc. through June 30, 2026, in an amount not-to-exceed \$1,735,408.64 for the Canvas Learning Management System and support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,859,753.39.

- Agenda Item No. 4: Alec Shedd, Dorthy Young, Child Health Data, Operations, and Research Officer, Jim Craig, Senior Deputy Director of Health Protection, and Melissa Parker, Director of the Office of Licensure, will present the recommendation for Project No. 47059-3460 for the continuation of and increase to the Agreement with Automation Designs and Solutions, Inc. for the fingerprint/background check system for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the continuation of and increase to the Agreement with Automation Designs and Solutions, Inc. through April 30, 2023, in an amount not to exceed \$800,000.00 for the fingerprint/background check system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$4,760,596.00.
- Agenda Item No. 5: LaTonya Kirkland, Clay Johnston, MIS Director, will present the recommendation for Project Number 47006-3776 for the continuation and increase to the Agreement with TCSware, Inc. for the purchase of Automated License Plate Reader (ALPR) extended warranty and maintenance for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**, including the Mississippi Office of Homeland Security (MOHS) and Mississippi Highway Patrol (MHP). The staffs of ITS and DPS jointly recommend approval of the continuation of and increase to the Agreement with TCSware Inc. through June 30, 2025, in an amount not to exceed \$450,000.00 for the purchase of Automated License Plate Reader extended warranty and maintenance. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$2,286,131.00.
- Agenda Item No. 6: Evan Thiemann, Mark Allen, Chief Information Officer, Claire Graves, Organizational Ombudsman, and Rob Berry, Operations Director, will present the recommendation for Project Number 47110-3884 for an increase to the Agreement with Conduent State and Local Solutions, Inc. for the facilitation of Pandemic Electronic Benefit Transfer (P-EBT) services for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**, Economic Assistance Eligibility. The staffs of ITS and DHS jointly recommend approval of the increase to the Agreement with Conduent State and Local Solutions, Inc. through February 1, 2023, in an amount not to exceed \$9,127,357.68 for the facilitation of P-EBT services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$25,348,430.47.

Other Items being presented are as follows:

- Agenda Item No. 7: Acknowledgement of Information Confidentiality Officer Report.
- Agenda Item No. 8: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.
- Agenda Item No. 9: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, May 19, 2022.
- Adjournment


 David C. Johnson
 Executive Director