

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

Location:     [www.youtube.com/c/ITSmsgov](http://www.youtube.com/c/ITSmsgov)

Date:         Thursday, July 21, 2022

Time:         11:00 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guests in Attendance
- Agenda Item No. 1: Approval of June 16, 2022 Minutes

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:**

- Agenda Item No. 2: Renée Murray, Michael McRae, Director of Information Technology, and Jason Thompson, Deputy Director of Administrative Services, will present an overview and request to issue RFP No. 4464-42680 for the acquisition of a next generation Recreational Licensing and Point of Sale (POS) Application for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly request approval to advertise and publish RFP No. 4464-42680 for the acquisition of a next-generation Recreational Licensing and POS system for the MDWFP.
- Agenda Item No. 3: Courtney Harper, Mark Allen, Chief Information Officer, and Thomas Hederman, Project Manager, will present the recommendation for Project No. 47246, submitted under the ITS Planned Purchases Procedure for Fiscal Year 2023 by **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the planned purchase request to purchase a Microsoft Enterprise Agreement using the Microsoft EPL No. 3736 from Dell Marketing, L.P., at a cost not to exceed \$3,357,863.41 during Fiscal Year 2023.
- Agenda Item No. 4: Michelle Smith, Mark Allen, Chief Information Officer, and Johnny Waldrop, Project Management Office Director, will present an overview and request to issue RFP No. 4488-47212 for the acquisition of a Client Eligibility and Case Management System for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to advertise and publish RFP No. 4488-47212 for the acquisition of a Client Eligibility and Case Management System for the MDHS.

**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 5: Alec Shedd, Dr. Dorthy Young, Chief Health Data, Operations, and Research Officer, and Stephanie Hedgepeth, Director of OHIT Support will present the recommendation for Project No. 47222-4347, for the continuation of and increase to the

*(Revised July 20, 2022)*

Agreement with Dell Marketing, L.P. for Microsoft Unified Support Services for **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the continuation of and increase to the Agreement with Dell Marketing, L.P. for one year in an amount not to exceed \$457,671.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$957,620.00.

**Other Items being presented are as follows:**

- Agenda Item No. 6: Nita Caylor will present the ITS 5-Year Strategic Plan for Fiscal Years 2024 through 2028 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to submit the plan to the Mississippi Legislative Budget Office.
- Agenda Item No. 7: Holly Savorgnan will present the ITS Budget Request for Fiscal Year 2024 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to submit the Budget Requests to the Mississippi Department of Finance and Administration, Office of Budget and Fund Management.
- Agenda Item No. 8: Leah Kathryn Anzenberger will present the proposed revisions to the ITS Procurement Handbook. The staff of ITS requests approval to begin the Administrative Procedures Act process to revise Miss. Admin. Code 36-2: Information Systems Services Handbook (ITS Procurement Handbook), specifically, the revisions requested today as applicable to Rules 201-213.
- Agenda Item No. 9: Acknowledgement of Information Confidentiality Officer Report.
- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.
- Agenda Item No. 11: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, August 18, 2022.
- Adjournment

  
David C. Johnson  
Executive Director